

Kinross Cycling Club Committee Meeting

1<sup>st</sup> October 2018

Kirklands

<p><b>1. Present:</b> Jane Timperley (Chair); Kathryn Baker (Secretary &amp; Minutes); Graham Millar; Ann Malcolm; Stewart Wilson; Paul Zarb; John Myerscough; Jeff Wall; Mel Porter  <b>Apologies:</b> David Haining ; Kyle Strachan</p>	
<p><b>2. Minute of previous meeting (25<sup>th</sup> June) has been approved. Matters Arising:</b></p> <ul style="list-style-type: none"> <li>• Kyle – Kit order – order is placed and paid for, likely be with us November</li> <li>• Ride Leader Guidance – almost ready to upload to the website</li> <li>• Ann – donation to the charity Angela Bone was raising money for - done</li> </ul>	
<p><b>3. Finance Update</b> – account is sitting at £24,611 - money coming in from cyclocross and road race. £6,660 for kit has been paid, which is 50% of the costs. The remainder to be paid on delivery. Sportive money will be starting to come in soon. There are still some invoices for the Road Race to be paid.</p>	
<p><b>4. Sportive</b> – planning going well. Now open for General Entries - 528 entries so far in the first 40 hours. There is a total of 900 places available. Some work still to do on routes, but new routes have been published. Stewart has gone back to the school with some tweaks for the winning jersey design but has yet to hear back re this.</p>	
<p><b>5. GDPR Update</b> – personal data - Graham is emailing people who are known to hold data going back to 2017. It was noted we need to keep a record of the volunteers for the ‘volunteer places’ at the Sportive. The Club needs confirmation from that this data has been deleted. Jeff and Graham are seeking clarification from Microsoft that the storage of data on their systems is compliant with GDPR – the belief is that it is.</p>	<p><b>Jeff/ Graham</b></p>
<p><b>6. E-bike policy</b> – no official policy. People have been out on club rides (mostly Social Ride) on e-bikes. The question was raised as to whether or not the club should be actively promoting this. It was proposed to put a statement on the club website. Stewart will draft a statement.</p>	<p><b>Stewart</b></p>
<p><b>7. Awards Night</b> – ROTY, most improved rider &amp; other awards. Awards night organisation coming along OK. Entry central is now live but emails have not yet been sent out. John has offered to help with the trophy table and display board. Margy is doing a slide show. LLL have a speaker system.          Committee Awards – ROTY to be put out to members. Graham will circulate the definition for nomination in the category. Graham has agreed to run the survey.</p>	<p><b>Graham</b></p>

Most improved rider – Jane to email out the names that people have suggested so far.	Jane
<b>8. Lochgelly Sessions</b> – Suggestion to book 10 sessions to run alternate Sat/Sun for group riding / skills sessions. Approved.	Jane
<b>9. Quiz Night</b> – booked for Thurs 7 <sup>th</sup> Feb 7pm, Unorthodox Roasters, £10 per head. Agreed to have a raffle to raise some additional money for the PADS charity.	
<b>10. Winter Fitness Classes</b> – Jane to book this after speaking to the fitness instructor.	
<b>11. Committee members responsibilities:</b> <ul style="list-style-type: none"> <li>• Membership – Mel – membership currently sits at 173, but still have regular enquiries.</li> <li>• Volunteering – David – no update</li> <li>• Newsletter – no update</li> <li>• GP series – not managed to get anyone to take this on as a coordinator. This is still work in progress.</li> <li>• Club runs – Sat ride will drop back to 1 ride once the clocks change. Sunday rides are continuing, but at times its challenging to recruit ride leaders.</li> <li>• Social Activities- Stewart – Velodrome Club is booked for 2<sup>nd</sup> November. Jane has got the awards night in hand. The trophies will need engraving</li> <li>• Coaching – Kyle – happy to help with coaching at Lochgelly. Happy also to do some maintenance sessions.</li> </ul>	
<b>12. Website Update</b> - Graham- re-vamping the look of the website as and when there is time.	
<b>13. AOCB</b> <ul style="list-style-type: none"> <li>• Payment for Seko watch – they will invoice when fixed.</li> <li>• Ann still waiting for the Rugby Club to get back to her re use of facilities/membership.</li> <li>• Cyclocross – 21<sup>st</sup> October. Circuit booked – helpers needed. Paul will put out a call for volunteers</li> <li>• Purchase of second I-Zettle. It was agreed that as Kyle needed to retain the I-Zettle in his possession to allow for kit purchases a second ‘floating’ I-Zettle should be purchased for other users/events to avoid the need to be collecting cash payments.</li> </ul>	Paul Ann
<b>14. DONM</b> – 20 <sup>th</sup> Nov at 7pm	