

## Kinross Cycling Club Committee Meeting

27<sup>th</sup> March 2018

Kirklands Hotel

<p><b>1. Present:</b> Jane Timperley (Chair); Kathryn Baker (Secretary &amp; Minutes); Ann Malcolm (Treasurer); Graham Millar; David Haining; Jeff Wall; Paul Zarb; John Myerscough; Stewart Wilson; Kyle Strachan; Mel Porter</p> <p><b>Apologies:</b> none</p> <p>Jane welcomed Mel to her first committee meeting</p>	
<p><b>2.</b> Minute of previous meeting (23<sup>rd</sup> Jan) has been approved. Matters Arising (further actions in bold):</p> <ul style="list-style-type: none"> <li>• Cycling for Older People – donation of £200 been made to local fundraising group. It was understood that the group were raising ‘match funding’. <b>Kathryn is to email Kirsteen Ross</b> to clarify whether their target has been reached and what would happen to the funds should they fail to secure the matched funds.</li> <li>• Purchase of card reader – Approved - Ann/Graham to purchase this</li> <li>• Entry central/BC any additional ‘admin costs’ applied to credit card payment sit with these organisations and not with KCC as we are not levying the additional charge</li> <li>• Facebook page – <b>Paul Z and Graham to bring clear proposal back to May meeting</b></li> </ul>	
<p><b>3.</b> Finance Update</p> <p>There is currently £48,714 balance in the club account but it was noted that the cash in bank is generally at its peak at this time of year, with income from the Sportive received but only a few of the costs have Donations made alongside the Sportive entry fee are passed straight to CHAS but Jeff has a note of these also.</p>	
<p><b>4.</b> Sportive 2018</p> <p>There are no issues, planning is going well and all actions are on track e.g. insurance, signage, barriers for Dunning feed station. A series of recce rides have been planned to check for route issues. Pot holes and the general poor condition of the roads was noted, any significant issues identified during recce rides will be flagged to the relevant Local Authority Department. Jeff is currently working on rider instructions which will identify any particular ‘hot-spots’. These will also be covered in the briefing at the start. Additional volunteers are still needed.</p>	
<p><b>5.</b> Committee members responsibilities:</p> <p>Responsibilities of the new Committee were clarified as follows</p> <ul style="list-style-type: none"> <li>• Membership – Mel Porter. The Committee noted that Mel is doing a good job and agreed to her proposals 1) not to post out membership cards but to replace this with an email-able version and 2) to route all membership applications and renewals through BC, doing away with paper forms and cash payments.</li> <li>• Volunteering – David Haining is continuing with this role</li> <li>• Kit management – Kyle Strachan is continuing with this role and provided an update on Kit, including presenting some design ideas received from Endura. There was some</li> </ul>	<p><b>Kyle</b></p>

<p>discussion regarding the proposed designs with an overall feeling that new kit needs to broadly be the same design as old kit perhaps with a reflective strip across the back pocket. The Committee requested a sample for colour match to be available at the next meeting in May.</p> <ul style="list-style-type: none"> <li>• Newsletter – Jane is happy to continue to do this</li> <li>• GP series - Paul M has indicated that he is willing to organise the GP series for 2018 but is looking to pass this on at the end of the year.</li> <li>• Club runs – Carolanne’s contribution to the development of club runs, notably the Saturday Bun Run, over the last few years. There is now a bigger pool of ride leaders/ride captains for the runs and this will be developed as the year progresses.</li> <li>• Social Activities &amp; Ride Development – Stewart Wilson will continue in this role. Plans for another BBQ on 12<sup>th</sup> August were approved.</li> <li>• Coaching – Kyle Strachan will continue to provide coaching support for the club. It was agreed to run some more ride leader sessions to support the club runs</li> <li>• Chief time-keeper- John Myerscough has agreed to take on this role and will organise a rota for the TT events</li> </ul> <p>Jane has indicated that she is in the final year of her term as Chair and will be looking to step down at the AGM in 2019.</p>	<p><b>John</b></p>
<p><b>6. Website Update</b></p> <ul style="list-style-type: none"> <li>• Graham has been supporting Mel set up in her role as membership secretary</li> <li>• Development of the KCC web-site is on-going</li> </ul>	
<p><b>7. Awards Night</b> There was some discussion regarding plans for Awards night 2018, with some suggestion that whilst the event had been very good we might explore a cheaper option. Jane requested some assistance with this, noting that organising the night was a lot of work. Stewart has agreed to help. Suggestions re guest speaker – Emily Chapel (Adventure Syndicate)</p>	<p><b>Jane &amp; Stewart</b></p>
<p><b>8. Committee Dinner</b> It was agreed to have a ‘meet and eat’ for the next meeting at Kirklands Hotel (22<sup>nd</sup> May 6.30pm)</p>	<p><b>Jane</b></p>
<p><b>9. AOCB</b></p> <ul style="list-style-type: none"> <li>• The next Sports Hub meeting is 9<sup>th</sup> June – Paul Z if often able to attend this on behalf of the Club</li> <li>• Expense form, with receipts attached, need to be filled out to claim back any expenses.</li> </ul>	
<p><b>10. DONM – Meet and eat, 6.30pm Tues 22<sup>nd</sup> March @ Kirklands Hotel</b></p>	