

## Kinross Cycling Club Committee Meeting

25<sup>th</sup> June 2018

Tillyrie

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| <p><b>1. Present:</b> Jane Timperley (Chair); Kathryn Baker (Secretary &amp; Minutes); Graham Millar; Ann Malcolm; Jeff Wall; Paul Zarb; John Myerscough; Stewart Wilson; Kyle Strachan; Mel Porter</p> <p><b>Apologies:</b> David Haining</p>   |                                       |
| <p><b>2.</b> Minute of previous meeting (22<sup>nd</sup> May) has been approved. Matters Arising:</p> <ul style="list-style-type: none"> <li>• Time-keeping rota – John will continue to update this. Paul M is re-arranging the TT timetable as needed in response to local roadworks</li> <li>• GDPR – this work is on-going and is progressing well</li> </ul>  |                                       |
| <p><b>3.</b> Finance Update<br/>There is currently £30,453 balance in the club account with some cheques yet to be presented.<br/>Fixie TT money has begun to come in as is regular income from sale of kit.<br/>The audit of KCC accounts for 2017/18 has been completed.</p>   |                                       |
| <p><b>4.</b> Sportive<br/>Local voluntary organisations are to be approached to recruit volunteers. In return the Sportive will make a donation. A budget of £1,500 has been agreed for this. There are plans to tighten up the gathering in of signage at the end of the event. The organising committee has been increased by 2 members. There was a request to cc the committee in to the Sportive minutes. There was a discussion re storage of Sportive/ KCC information with a suggestion to use Microsoft 'one-drive', google docs' or similar. The Sportive Committee has been tasked with exploring this further, including compliance with GDPR</p>  | <p><b>Jeff</b></p>                    |
| <p><b>5.</b> Committee members responsibilities:</p> <ul style="list-style-type: none"> <li>• Membership (Mel) - Membership currently at 160 members.</li> <li>• Volunteering (David) – no update</li> <li>• Kit management (Kyle) – Kyle provided colour samples for the new kit order. There was agreement to order a full range of kit, with a budget set at £10,000</li> <li>• GP series – Paul M is standing down from organising this. Jane to approach another club member with a view to taking this on</li> <li>• Social Activities &amp; Ride Development (Stewart) - BBQ is booked for 12<sup>th</sup> August at Loch Leven's Larder. LLL has also been approached to host the Awards night. Jane to approach/ secure Guest Speaker.</li> </ul> | <p><b>Jane</b></p> <p><b>Jane</b></p> |

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| <ul style="list-style-type: none"> <li>Coaching (Kyle) – Kyle has availability for Wed and Friday and is looking to organise some roadside repair, basic skills and ride leader sessions.</li> </ul>   |                |
| <p><b>6. Website Update (Graham)</b><br/>Web-hosting needs to be renewed. Graham has still to purchase some of the software already discussed and approved. The GP series timetable has needed regular updating due to problems with roadworks on some of the courses. Graham suggested providing ride leaders with some written guidelines and has made a start on this. Stewart is to provide Graham with the guidelines for the Sunday ride leaders. GDPR policy is in draft and work is on-going</p> | <b>Stewart</b> |
| <p><b>7. AOCB</b></p> <ul style="list-style-type: none"> <li>Currently the club is struggling to secure ride leaders for the Saturday ride. This was noted.</li> <li>Stopwatches have been purchased, but one has had to be returned due to a fault. John to explore getting the Seko print-out clock repaired.</li> <li>Road Race – Morag Bruce has agreed to organise this (date to be confirmed)</li> <li>Cyclecross – 21.10.18. Paul Z is organising this</li> </ul>                                 | <b>John</b>    |
| <p><b>8. DONM – Monday 27<sup>th</sup> Aug 7pm – venue to be confirmed</b></p>   |                |