

Kinross Cycling Club Committee Meeting

28th March 2017

1. **Present:** Jane Timperley (Co-Chair); Carolanne Cappie (Co-Chair); Ann Malcolm (Treasurer); Kathryn Baker (Secretary & Minutes); Anne White; James White; Graham Millar; Stewart Wilson; Paul Zarb; David Haining; John Myerscough; Paul Maddocks; Jeff Wall
- Apologies:** Kyle Strachan

Agenda Item	Action	Who
2. Minute of Previous Meeting: Matters Arising <ul style="list-style-type: none"> Awards Night – date has been agreed (Sat 18th November) and venue, speaker and photographer booked Sportive Jersey – due to be dispatched. Those buying a jersey will get priority entry for 2018 Sports Hub – it was noted that the activities of the Sports Hub are not always relevant to the club. Jane and Carolanne attended the P&K Leisure Trust Sports Awards where the club was shortlisted in the event category for the Sportive. KCC did not win the category, but it was positive to be recognised and shortlisted. Rule regarding club members and the Sportive was delegated to the Sportive Committee. Bike boxes – issues around storage and administration of a loan scheme were noted; the matter was still undecided. Club Kit – Jane now has this stored, and will keep any kit until Veronica (the newly appointed Kit Manager) is able to uplift and store. There was broad agreement to keep a basic stock to allow new members to be able to buy kit as they join and the proposal to run 2 ‘orders’ per year (Jan for summer kit and July for winter kit) for existing members to replace to add to their kit was agreed in principal. However it was felt that there was probably not enough time to do this for this years ‘summer’ order. 	Frank or Veronica are to be asked to place an order.	Jane
3. Election of Paul Zarb to committee was approved – proposed by Jane and seconded by Stewart.		
4. Bank and Account signatories have been or in are the process of being updated. Ann M and Jane have cheque books. It was noted that Jeff will need cheques signed at the Sportive. Sportive – there was a discussion regarding photography for the Sportive. Suggestions included	Steve M is to be approached.	Paul M

	approaching Kinross Camera Club or Steve Murphy as the individual initially identified, Gavin, can no longer meet this commitment.	Jeff to take this back to the Sportive Committee.	Jeff
5.	A club donation of £500 was made to the Kinross Public Access Defibrillator, photographs were uploaded to the Facebook page. The fund has now nearly reached its target.		
6.	<p>Committee members individual responsibilities: The following were proposed and accepted:</p> <ul style="list-style-type: none"> John M – timekeeping. It was noted that in the recent membership survey 9 people said they would be willing to undertake training for this role. GP series – Paul M. It was noted that Paul is currently refreshing the risk assessments for each event. It was proposed that an additional 1 hr club ride/ group ride training session could be offered on the ‘free’ Thursday evenings. David H: Volunteers/ Marshals & deputising for Jeff on the Sportive Committee. Anne W: Women’s Cycling & Saturday Social Ride. Anne plans to set up a WhatsApp group for the Saturday Social Rides. There was a general discussion around promotion of women’s cycling. Specific issues include the need to offer rides at times when children are in school/ nursery and other barriers to participation. James W: Chief Negotiator & looking after club assets. Stewart W: Sunday Ride Coordinator & Social Convener Kyle S: Coaching & Development. There was further discussion based around the email Kyle had circulated prior to the meeting however it was felt Kyle’s presence would be needed to agree a clear role and remit for this. There was agreement in principal that the club could pay for some coaching. It was also noted that Donnie had offered to provide some coaching, but had some restrictions on the time he had available for this. A further suggestion was bike maintenance sessions, possibly targeted at women members. Katie from Loch Leven cycles was suggested. 	<p>These individuals to be approached as and when a course is available</p> <p>Speak to Donnie; item to be held over to the next meeting to enable Kyle to participate.</p>	<p>Jeff/ Jane</p> <p>Paul M/ Stewart</p> <p>James W</p>
7.	Organisers for open events 2017 – this has been largely agreed, with the exception of the 3MTTT. Following		

	<p>discussion it was agreed to drop this event for 2017. Event organisers are as noted below:</p> <ul style="list-style-type: none"> • Paul M – FCA TTs • Jane T – single speed TT • Road Race- Douglas Sharp/ Paul Zarb • SCX – Paul Zarb <p>Discussion around the possibility of the club organising a race for novice ladies, but it was decided not to proceed with this at the current time</p>		
8.	<p>Anne W provided an overview of the member's survey. This was sent out to 150 members, with 78 replies.</p> <ul style="list-style-type: none"> • 72% of the members who replied are in the 35-54 age bracket. • Lack of confidence was cited as a reason why people don't attend club rides • 85% of respondents said their reason for joining was to ride socially with like-minded people. • People appeared to want mid-week rides and it was suggested that coaching would help with confidence. 	<p>Tues morning ride to be organised, particularly targeted at women but not excluding men.</p> <p>Donnie/Kyle to be contacted re Thurs evening group ride/ skills coaching.</p>	<p>Anne W</p> <p>Paul M</p>
9.	It was agreed that the preferred method of communication for the committee is email.		
10.	Kyle Strachan's role: to be discussed in more detail with Kyle (see also item/action point 8)		
11.	<p>Update given by Graham re Website:</p> <ul style="list-style-type: none"> • The new website was live as from January. Committee members have 'front-end' access • Heaven Scent flyer is up on the website • Club Constitution – the font needs to be changed on this to improve the look of the document. The wording of the Constitution needs to be changed to reflect the scope for 2 Co-Chairs • Stewart to provide the words for the Velodrome day. • Paul Maddocks to provide the words for the Introductory TT on Saturday. • Add Web Mail link for members to contact Kit manager. • Give David Haining access to the KCC Latest News section of the website. • Present and updated kit stock levels to passed to Graham (excluding the new order) • David Haining to pass on request for volunteer to marshal at FCA event, the first being 9th April - Mackie Tankard 25m TT. • Add to the ethos section words relating to the rules on free kit. 		<p>Kathryn/ Graham</p> <p>Stewart</p> <p>Paul M</p> <p>Graham Graham</p> <p>Jane / Veronica</p> <p>David/Graham.</p> <p>Graham but verified by co-</p>

			chairs and secretary
12.	Sponsorship: Ryan's Bike Surgery has indicated an interest in providing sponsorship. There was a general discussion re sponsorship, with a view that a decision had been made previously to remove sponsor logos from the club kit. Sponsorship payment have not been made the last couple of years. As such it was agreed to remove sponsor names and move towards being sponsor free.	Kirklands Hotel; Heaven Scent; Janettas and Hunters Butchers to be contacted to advise	Kathryn Jane to contact Frank re Kit order.
13.	Free Team Kit: the position re this was clarified and is as follows. Junior members representing KCC will be provided with a free jersey. More expensive items may be given at the discretion of the committee. Others will be provided with free kit, to the value of £70 after participation in 6 National Events. It was agreed that this should go on the website under 'Club Ethos'		Graham/ Kathryn
14.	NE region Ladies League: whilst the club applauded the intention to promote women's cycling it was felt that the proposed events were unlikely to appeal to women, particularly those new to participating in such events.	response to be sent to Martin Harris to offer the club view	Jane
15.	<p>2. AOCB</p> <ul style="list-style-type: none"> Stewart has secured a club slot at the Glasgow velodrome – 14th May 7-9pm for 30 participants. An email will be sent out to members and places will be offered on a 'first come first served' basis. Participants will pay for bike and shoe hire but the club will cover the cost of the hire and coaching. John raised that the Secretary details had not been updated with BC. John queried whether or not second claim members can receive the club trophies. It was clarified that this was not the case, these awards are for first claim members only. The FCA are planning to run the 10mile Cleish TT on the current course for the last time this year. Concerns have been raised about the dangers inherent in the dead turn. The warning banner will need to be located to use at this event. Storage container – it was noted that the yard has been rented out to a car trader but on the condition that the KCC container remain on site and that access is still granted. 		Kathryn/ Paul Z
16.	DONM: 16th May, 7pm. Venue to be confirmed.		